

Introduction to Project Management

Course outline

This course provides an introduction and overview to project management.

Course duration

Three days.

Target audience

Those who are new to projects and project management or those looking to evaluate or understand the approach.

Course objectives

To provide an overview of fundamental project management concepts and processes and to show you how to undertake a project management role.

Course schedule

Over three days our trainers will cover the fundamentals of project management and continue through the lifecycle of projects including:

- > Projects and project management explained
- > Project history
- > Best practice and methodologies
- > Project structure
- > Resourcing your project
- > Planning and estimating
- > Managing phases and scope
- > Key components of successful projects
- > Case studies and best practice
- > Managing meetings and communications
- > Project documentation

Post course measurement

You will understand the 'bigger picture' and fundamental concepts of project management and be able to undertake a project from inception to completion.

Venue information

Please visit the website to see scheduled dates. We can also train at your premises or a suitable nearby location to your organisation.

Regardless of location, we provide refreshments and a buffet lunch or lunch allowance.

Costs (excluding VAT)

At your premises £400 1st person, £375 per additional person up to four
£350 per person thereafter

At our premises £425 1st person, £400 per additional person up to four
£375 per person thereafter

For more information or to make a booking, contact us today:

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